

HABITAT SERVICES CENTRE

Hudco Place, Andrews Ganj, August Kranti Marg, New Delhi-110049.

Ph: 011-41012223, 41754100, 26257036

website: www.hscdelhi.in

Ref.: HSC/AG/INS/134/2026/167

Dated : 28.4.2026

NOTICE INVITING TENDER

Sealed tenders on item rate basis, are, hereby, invited from the experienced and specialized Insurance Companies, Banks and Agencies enlisted / approved by General Insurance Regulatory Commission, by the Executive Director, Habitat Services Centre (HSC), HUDCO Place, Andrews Ganj, New Delhi-110049 for the work indicated below. The tenderers, who wish to be present at the time of opening of Bids, may attend.

Name of work: New India Bharat Flexi Laghu Udyam Suraksha Insurance for HUDCO's Assets at Community Centre, HUDCO Place, Andrews Ganj, New Delhi for the period 01.06.2026 to 31.05.2027.

Estimated Cost: Rs.3,58,803/-

**Issue of Tender Documents
& Inspection of site**

: w.e.f. 28.04.2026 to 11.05.2026

Last date of Receipt of Tender:

: 12.05.2026 upto 3.00 PM

Opening of Tenders

: 12.05.2026 at 3.30 PM

Instructions: Tender Documents with terms and conditions can be collected from the office of Executive Director, Habitat Services Centre, HUDCO Place, Andrews Ganj, New Delhi-110049 free of cost. Tenders should be submitted in sealed envelope. The tenders shall be opened on the last date of receipt of tenders at 3.30 p.m.

Sd/-
Executive Director

NOTICE INVITING TENDER

Sealed tenders on item rate basis are, hereby, invited from the experienced and specialized Insurance agencies, enlisted / approved by General Insurance Regulatory Commission, by the Executive Director, Habitat Services Centre (HSC), HUDCO Place, Andrews Ganj, New Delhi-110049 for providing insurance coverage against “**New India Bharat Flexi Laghu Udyam Suraksha Insurance for HUDCO’s Assets at Community Centre, HUDCO Place, Andrews Ganj, New Delhi for the period 1.6.2026 to 31.05.2027.** The tenderers, who wish to be present at the time of opening of Bids, may attend.

Terms & Conditions:

1. The dates for issue, receipt and opening of Tender are as under:

Date & Time of Inspection of site : **28.04.2026 to 11.05.2026**
(between 11 AM to 4 PM)

Receipt of Tenders : **On 12.05.2026 upto 3.00 PM**

Opening of Tenders : **On 12.05.2026 at 3.30 PM**

- 2.

Mode of submission of Tender

Tender offer shall be in SEALED ENVELOPE (duly superscribed with name, reference number of tender, due date and time) containing the required documents described in detail hereafter.

- i) Original tender documents comprising of Terms & Conditions of Contract & price bid with rates and amount with tenderer’s endorsement and company seal / stamp on each page thereof in token of tenderer’s acceptance to the terms and conditions.
 - ii) Proof of approval of being approved General Insurance Regulatory Commission.
- a. HSC shall not be responsible for any delay including postal delay in submitting sealed offer. As such, any request for accepting offer after the due date and time shall not be entertained.
 - b. **Tender Opening**
Tenders shall be opened in the office of Executive Director, Habitat Services Centre, Hudco Place, Andrews Ganj, New Delhi at 3.30 p.m. on the last date of receipt of tenders, in the presence of those tenderers or their authorized representatives (on production of Authorization Letter to that effect from the officer signing the tender offer) who may like to be present.
Tenderers are advised not to deviate from tender conditions. Tender bids with conditions/
 - c. deviations shall be liable for rejection.

- d. A tenderer who does not fulfil all or any of the terms and conditions contained in this tender or contains conditions not covered and / or contemplated in this tender, shall be liable to be rejected.
3. The tenderers are advised to see the site / installations and familiarize themselves with the conditions and also to assess if necessary, the reinstatement value of the assets / installations, before submitting tender. The reinstatement value of the assets/installations as worked out by HSC, is shown in the “Schedule of Assets”.
4. After opening of bids, no communication from the tenderer shall be entertained unless formally asked for.
5. The Executive Director is not bound to accept the lowest or any other tender, and reserves the right to reject any or all the tenders received without assigning reasons. Tenders not satisfying the prescribed conditions or found incomplete in any way are liable to be rejected.
6. Canvassing directly or indirectly, in connection with the tenders is strictly prohibited and the tenders submitted by the tenderers who resort to canvassing in any form shall be liable to rejection.
7. No claim for any variation in taxes, duties, levies, etc. due to any reason during the contract period shall be entertained under any circumstances.
8. Rates in Schedule of Assets should be quoted both in figures and words.
9. The insurance agency shall clearly mention the risk description, location of the risk/assets, Name and address in the policies etc.
10. Validity for acceptance of the tender should remain open for 15 days from the date of opening of the tender.
11. The Agencies shall have to take into account the reinstatement values of the structures/ fixtures / installations to work out the net premium.
12. The Agencies shall quote the rates against various risks covered and discount etc. as per Schedule.
13. The tenders shall be decided on the basis of lowest quoted total Net premium to be paid by HSC.
14. The successful tenderers shall have to provide insurance cover in the name of **HOUSING & URBAN DEVELOPMENT CORPORATION LTD., HUDCO Bhawan, India Habitat Centre, Lodhi Road, New Delhi w.e.f. 01.06.2026** and the policy document should be issued within 15 days thereafter.

Sd/-
Executive Director

Schedule of Assets

Name of work: New India Bharat Flexi Laghu Udyam Suraksha Insurance for HUDCO's Assets at Community Centre, HUDCO Place, Andrews Ganj, New Delhi, for the period 1.6.2026 to 31.5.2027

S.No.	Assets/Installations to be Insured	Value of the Property (Reinstatement Value) (in Rs.)	Premium fire basic cover (in Rs.)	S.T.F.I. (in Rs.)	Premium Terrorism Cover (in Rs.)	Premium Earth-quake cover (in Rs.)	Total Premium (in Rs.)	Add GST (in Rs.)	Total Amount (in Rs.)
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)
1.	Cluster "A" Guest Houses No.A-1, A-3 & A-4 (All floors), A-2 (ground & terrace floor) Cluster-B Guest Houses B-1 to B-6 including complete building i.e. plinth, foundations, super structure & all utility services with their fittings/fixture etc. including Lifts installations in guest houses B-1 to B-6, A-1, A-3 & A-4 with complete accessories	17,60,98,700.00							
2.	External lighting/ Electrification in Complex including assets like Flood/Street Lights with accessories and linking cables etc.	33,66,300.00							
3.	D.G. Sets (2x1000 KVA) 2 Nos. with U/G Oil Storage Tank, associated HSD Line & DOL, Tanks etc.	1,34,13,800.00							
4.	Boilers Plant including 3 Boilers, 2 U/G Oil Storage Tank – associated LDO Line, DOL & Water Tanks, Steam piping with control valves & accessories etc. and HVAC (HS) complete system with pumps etc.	4,41,81,600.00							
5.	HUDCO Minar with internal and Neon Lighting etc. with complete building plinth foundations, super structure and all utility services including Scrubber Equipments	1,25,30,800.00							

6.	Pumps and equipments of allied services including Electric Control Panels, Cabling & Plumbing etc.	90,30,000.00							
7.	Electric Sub-station including Capacitor Control Panels – 2 Nos., 11 KV HT OCB Panels both at BSES's supply point and BCP with HT Transformers, Cable Network, Bus Trunking etc.	1,87,33,100.00							
8.	Ventilation & Exhaust System for Plant Room areas both including Control CONSOLE DESK, Main & Sub Electric Control Panels in Plant Room for Guest Houses etc. with Linking Power and Control Cable Network	14,89,400.00							
9.	Exhaust / Ventilation / Air Circulation System in Car Parking Basement including Control Panels, Cabling and ducting etc. (Entire Basement).	70,97,900.00							
10.	BCP Civil structure with Plumbing, Fire Fighting, Internal Electrification in Basement Car Parking for 434 Car Parking space out of total 644 i.e. excluding 210 car parking space allocated to APIL	13,73,46,851.00							
11.	1 Lift in A-2 Guest House	16,00,000.00							
12.	Third Party Liability for one Lift in A-2 Guest House	16,00,000.00							
Total									

Total premium in rupees (including GST) _____

Total premium amount in words Rupees (including GST) _____

Signature, date with stamp of Insurance Agency